

Smithtown Christian School

Medication Procedure

In order to administer any medication during school, the appropriate authorization forms must be completed by the prescribing physician and the student's parents.

We require a **Physician's signed and stamped medication order form** to be filled out by a licensed prescriber and **signed by the parent**. In order for a student to carry his/her own medication, a **Self-Medication form** must be completed.

Medication must be brought in the original pharmacy container and must be labeled with the student's name, dosage, frequency, and instruction. **The expiration date of any medication should be after the last day of school.** Non-prescription medications, such as Tylenol, lozenges, cold remedies, ointments, eye drops, vitamins and herbal remedies, must follow the same procedure and all must list an expiration date. All medication must be stored in the Health Office unless otherwise specified by the physician. It is optional, but recommended for self-carry students to keep backup medication in the Health Office. If medication provided expires during the school year, the school nurse will not be able to administer the prescribed medication until a new unexpired medication is provided. If a student requires medication via a nebulizer, they must provide their own tubing, mask or mouthpiece, and medication.

A notification will be sent at the beginning of June to remind parents to pick-up medications by the end of the school year. Medications will be discarded at the end of the school year (regardless of the expiration date) if they are not picked up.