

Smithtown Christian School - Challenged Materials Form

Instructions: Complete this form and submit it to the teacher most directly connected to the materials of concern. The teacher will see that your concern is brought to an appropriate administrator for discussion and review. Please allow one week to hear back from the administrator about the review process or decision regarding the material. Please note our philosophy of written materials at the end of this document to understand our beliefs behind material selection and use.

Date:

Name:

Phone Number:

Email:

Resource on which you are commenting:

___ Book (e-book, audiobook, print book)

___ Movie

___ Digital Resource

Title:

Author/Producer:

Is the resource part of the curriculum, library collection, or other?

What brought this resource to your attention?

Have you examined the entire resource? If not, what sections did you review?

What concerns you about the resource?

Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

What action are you requesting the committee to consider?

SCS Faculty Instructions: Teacher to review and forward to appropriate administrator within 2 days. Refer to Philosophy of Written Materials Selection at SCS for guiding questions for the review. Administrator to confirm receipt with the person initiating the concern within one week, get input from several parties including the Library Media Director, make a decision, and communicate the decision to the following parties:

- The person initiating the concern
- The teacher directly involved
- Other faculty members who need to be aware

The Library Media Director will document the decision, file the form, and keep a record of all concerns and decisions in this area to be referenced as needed.

Administrative Decision:

___ Material deemed appropriate for use at SCS for the following reasons:

___ Material deemed not appropriate for use at SCS for the following reasons:

The following people were consulted in the review process:

SCS Philosophy of Written Materials

SCS has a two-fold perspective when evaluating written materials for students. Both perspectives support our intentional plan to develop a biblical worldview in our students. First, we aim to provide our students with exemplary materials that help students to see biblical role models and principles in action. More specifically, we want our students to see godly examples of marriage, friendships, and behaviors so they know what godly living looks like. Second, we desire our students to recognize when a relationship or behavior is not in keeping with biblical principles and openly discuss these issues at appropriate ages and guided by Christian teachers. This means we cannot nor do we desire to shield our students from every kind of evil, but rather we desire to equip them to recognize the strategies of Satan and lies of the world and biblically address them when they come up in written materials students used in school.

If you have a concern about any material your child studies or is given at SCS, please contact your child's teacher to personally express your concern. If this level of communication does not relieve your concern, please complete the Challenged Materials Form (available on the Resources - Links tab of our website) and submit it to the teacher. Your concern will be considered by the teacher and appropriate administrator and a decision will be made and communicated to you about why the material is or is not deemed appropriate for classroom use. We welcome your input and recognize that there may be legitimate differences of opinion in this area.