



Educational Services That Transform Lives

Verification of District Residency to Request Textbooks

8005F.12

Page 1 of 1

Board of Cooperative Educational Services
First Supervisory District of Suffolk County
201 Sunrise Highway
Patchogue, NY 11772

INSTRUCTIONS FOR COMPLETING FORM

1. Parent/guardian completes top left side of form.
2. Parent/guardian brings form to appropriate school district, along with any documentation required for proof of residency.
3. Parent/guardian or authorizing school district mails or faxes completed form to the appropriate textbook center.
4. Please contact the appropriate textbook center if you have any questions.

Student's School District of Residence _____

Nonpublic School _____

Name of Student _____ Grade _____

Address _____

Telephone Number () - _____

The above-named student has requested textbooks from the Eastern Suffolk BOCES Nonpublic School Textbook Program for the 20____-20____ school year. Your signature below indicates (1) verification that the student has provided proof of residency to your district, (2) permission to distribute textbooks to the student, and (3) your understanding that you will be billed for these textbooks.

Print Name of Authorized District Personnel

Title of Authorized District Personnel

Signature of Authorized District Personnel

/ /20
Date Approved

☐ **Brentwood**
ESBOCES Adult Education Center
100 Second Avenue, Brentwood, NY 11717
(631) 233-4435 Fax (631) 233-4401
mchrist@esboces.org

☐ **Commack**
Hubbs Administration Building
480 Clay Pitts Road, East Northport, NY 11731
(631) 368-5857 Fax (631) 368-4851
mchrist@esboces.org

☒ **Stony Brook**
Steve Erickson, Stony Brook Textbook Center
200 Nicolls Road, Stony Brook, NY 11790
(631) 689-6860 Fax (631) 689-6862
serickso@esboces.org

☐ **Westhampton Beach**
Dorothy Hickey, Raymond DeFeo Building
215 Old Riverhead Road, Westhampton Beach, NY 11978
(631) 288-2669 Fax (631) 288-2774
dhickey@esboces.org

NONPUBLIC SCHOOL TEXTBOOK PROGRAM

Maria Christ, Textbook Program Coordinator	(631) 687-3062	Fax (631) 289-2381	mchrist@esboces.org
Christine Taylor, Senior Administrative Assistant	(631) 687-3116	Fax (631) 289-2381	ctaylor@esboces.org

Department of Administrative Services
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